# 2025 Governor’s Environmental Excellence Awards Environmental & Sustainability **Program** Application

DEQ considers environmental sustainability as meeting the needs of the present without compromising the environmental resource needs of future generations. This category is intended to provide recognition to organizations or facilities that can document the success of their sustainability program by providing evidence of:

* A culture of environmental sustainability;
* Recent accomplishments related to reducing their environmental footprint; and
* A commitment to future sustainability-oriented actions.

The Program application differs from the Project application in that it is meant to recognize programs, systems, or management structures that broadly address many aspects of environmental sustainability. The Project application focuses on a specific environmentally focused project.

## PLEASE READ THESE INSTRUCTIONS CAREFULLY:

* Complete the entire application thoroughly. Information provided will be used to process your application and review your efforts.
* In addition to this application form, you are allowed to submit supporting documentation. Additional information must be limited to 10 pages.
* Applications must be received by 5 p.m. on **Thursday, December 12, 2024**. Send the application and all supporting documents to [Meghann.Quinn@DEQ.Virginia.gov](file://deqfile1/deecommon$/P2/Governors%20Envtl%20Excellence%20Awards/2021/Meghann.Quinn@DEQ.Virginia.gov). You will receive an email within 1 business day confirming that your application has been received.
* Questions about the application or submission process should be directed to Meghann Quinn at 804-774-9076 or [Meghann.Quinn@DEQ.Virginia.gov](file://deqfile1/deecommon$/P2/Governors%20Envtl%20Excellence%20Awards/2021/Meghann.Quinn@DEQ.Virginia.gov).

| **How many additional documents will you be submitting in support of your application?** | | |
| --- | --- | --- |
|  | 0 | |
|  | 1 | |
|  | 2 | |
|  | 3 | |
|  | Other | Click or tap here to enter text. |

# Section One: Applicant Information

This section collects general information on the applicant. Note that the facility/partnership name and name of the project will be used when referring to this application.

## Nominee Information

| **Facility/Partnership Name** |  |
| --- | --- |
| **Parent Company (If appropriate)** |  |
| **Contact Name** |  |
| **Contact Title** |  |
| **Contact Phone Number** |  |
| **Contact Email Address** |  |
| If the person completing or submitting the application is different than the contact listed above, please provide information below. | |
| **Preparer Name** |  |
| **Preparer Title** |  |
| **Preparer Phone Number** |  |
| **Preparer Email Address** |  |

## Facility/Partnership Location

Provide the physical addresses of the facility/partnership or program location. If the program includes multiple locations, provide the address for each location.

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| **Physical Address(es):**  Street  City, State Zip |  |

## Partner Information

| **Please identify any program partners and describe their role in the program.** Partners include those that provide critical support to the program including planning, implementation, and/or financial support. |
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## Sustainability Program Information

| **What is the name of the sustainability program?** | | | | | | | |
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| **How long has the sustainability program been in place?** | | | | | | | |
|  | <1 Year |  | 1-2 Years |  | 3-5 Years |  | 5+ Years |

## Facility/Partnership Information

| **Provide a brief description of the primary function and activities of the facility/entity/partnership:** | | | |
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| **Type of Organization** | | | |
|  | Manufacturing/Industrial |  | Local Government |
|  | Commercial Business |  | State Government |
|  | Partnership (Multiple Organizations) |  | Federal Government |
|  | Other (e.g., Nonprofit) |  | College or University |
| **If your facility/organization has won a previous Governor’s Environmental Excellence Award, please explain how this program differs from your previous application.** | | | |
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| **Was this program implemented in order to satisfy a mandatory compliance requirement?** | | | |
| --- | --- | --- | --- |
|  | Yes |  | No |
| If yes, the program was implemented to satisfy a mandatory compliance requirement, did it go beyond the minimum requirements? | | | |
|  | Yes |  | No |
| **Was this program a Supplemental Environmental Project or otherwise required by any type of enforcement action (e.g., consent order)?** | | | |
|  | Yes |  | No |
| If yes, provide a brief explanation. | | | |
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# Section Two: Sustainability Program Description

Use the space below to give a high-level overview of the program which will provide context for the judges as they review this application.

| **Provide an executive summary of the sustainability program.** Please include the program scope, why it was  initiated, what the primary benefits are, and what are the keys to the program’s success. Please limit the response to 300 words or less. You will have an opportunity to provide additional detail later in the application. |
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| **Describe what inspired the program.** What led to the program? Was it spurred by stewardship, a business need, a combination, or something else? Please limit the response to 100 words or less. |
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# Section Three:  Implementation & Environmental Results

## Environmental Results [maximum of 40 points]:

Programs are expected to broadly address many aspects of environmental sustainability. Although it is not expected that quantifiable results be included for all areas listed below, quantifiable results should reflect the breadth of your program.

| **Implementation:** Describe how your program’s structure produces environmental results. How are the goals/projects/initiatives chosen? How are they supported? Who is responsible for implementation? |
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| **What is the time period for which you are reporting?** |
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Describe how the sustainability program has reduced your environmental footprint. You are welcome to submit graphs, charts, photos, etc., that clearly depict the benefits. Quantify the environmental results in the boxes below.

### Water

| **Describe the environmental results that have been achieved related to WATER.**   * Results must be quantifiable. Include the quantity and units. * Examples include Chesapeake Bay restoration, stormwater, water conservation, water reuse, water quality, water supply, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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### Air

| **Describe the environmental results that have been achieved related to AIR.**   * Results must be quantifiable. Include the quantity and units. * Examples include criteria pollutants, greenhouse gas emissions, particulates, toxics, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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### Solid Waste

| **Describe the environmental results that have been achieved related to non-hazardous SOLID WASTE.**   * Results must be quantifiable. Include the quantity and units. * Examples include recycling, composting, reuse, food waste, raw material use reduction, waste reduction, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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### Hazardous Waste

| **Describe the environmental results that have been achieved related to HAZARDOUS WASTE.**   * Results must be quantifiable. Include the quantity and units. * Examples include toxics use reduction, raw material use reduction, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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### Material Use

| **Describe the environmental results that have been achieved related to MATERIAL USE.**   * Results must be quantifiable. Include the quantity and units. * Examples include greening of the supply chain, designing for the circular economy, raw material use reduction, transitioning to less or non-hazardous materials, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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### Energy

| **Describe the environmental results that have been achieved related to ENERGY.**   * Results must be quantifiable. Include the quantity and units. * Examples include energy conservation, alternative fuels, renewable energy, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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### Natural Resource Restoration

| **Describe the environmental results that have been achieved related to NATURAL RESOURCE RESTORATION.**   * Results must be quantifiable. Include the quantity and units. * Examples include brownfield reclamation and reinvestment, habitat restoration and protection, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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### Reduction of Transportation Impacts

| **Describe the environmental results that have been achieved related to REDUCTION OF TRANSPORTATION IMPACTS.**   * Results must be quantifiable. Include the quantity and units. * Examples include alternative fuels, fuel efficient transportation, mass transit, promoting carpooling and teleworking, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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### Resilience to Climate Change

| **Describe the environmental results that have been achieved related to RESILIENCE TO CLIMATE CHANGE.**   * Results must be quantifiable. Include the quantity and units. * Examples include adaptation, resilience, mitigation, green infrastructure solutions, managed retreat, sea level rise, etc. * Please include the actual change and the percent change for context. * Enter “N/A” if none. |
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# Section Four: Economic Results, Engagement, & Leadership

## Economic Benefits [maximum of 20 points]:

| **Describe the program’s efficiency and cost effectiveness, including any cost savings achieved by the program.**  Include the implementation cost and savings information. For help answering this question, consider the questions below. The list below is not all inclusive and some items might not apply to this program.   * What was the cost to implement the program (for example the cost of new equipment and training)? * Was there a cost savings? If so, how much was saved (did reduction in water/energy/material lead to a cost savings)? If not, describe how the value of the program exceeds the costs. * Was the return-on-investment calculated? * Did the project save staff time, provide a safer working environment, or reduce environmental risk? * Include other less tangible, economic benefits that can be attributed to the project. |
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## Participation and Involvement [maximum of 20 points]:

| **Describe employee participation in the planning, development, and/or implementation of the program.** |
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| **Describe any external participation in the planning, development, and/or implementation of the program.** |
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## Leadership and Innovation [maximum of 20 points]:

| **Describe how the program is (or can be) used as a model for others.**   * How are you addressing environmental issues in a creative and innovative manner that others are not currently using? * How does (or can) the program positively contribute to promoting sustainability beyond your fence line (in the community, regionally, nationally, etc.)? * Does the program include community outreach and partnerships? * How are key stakeholders engaged? |
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