



Instructions to Obtain Virginia State Waters Delineation (VSWD) Stream Identification Certification

There are five steps to obtain an initial Virginia State Waters Delineator (VSWD) certification. Details of each step are outlined in this job aid.

Email certification@deq.virginia.gov if you need assistance.

1. Obtain your Professional Wetland Delineator (PWD) certification from [DPOR](#).
2. Create a profile in DEQ's [Certification Accreditation Tracking System \(CATS\)](#) and enter PWD#.
3. Register for the in person DEQ Stream Identification course through DEQ's [Environmental Learning Management System \(ELMS\)](#).
4. Complete the DEQ Stream Identification exam in [ELMS](#). (Unlocked after course roster is completed)
5. Email your [Wetlands: Stream Identification Curriculum](#) completion certificate from ELMS to: certification@deq.virginia.gov

Once you have emailed your curriculum completion certificate, your VSWD certification will be added to your CATS profile for you to manage. Valid for 3 years.

Do not email your completion certificate until you have entered your PWD number into CATS.

Step 1 – Obtain DPOR Certification

Visit DPOR for requirements on becoming a certified Professional Wetlands Delineator. <https://www.dpor.virginia.gov/Boards/SSWPG/>

Step 2 – Register on CATS & Enter PWD#

Register a Profile on DEQ's Certification Accreditation Tracking System (CATS), <https://portal.deq.virginia.gov/v2/cats>

Add your PWD certification number to your CATS Profile. Login to CATS, and on your profile under Professional License Details, click Add New

Professional License Detail				+ Add New
Type	Number	Expiration Date	Validation Status	
Professional Engineer	0402011111	07/31/2022	Not Validated	Edit
Professional Wetland Delineator	PWDAbc123	02/28/2023	Not Validated	Edit

Need more help with CATS? Watch this full overview video (Video runtime: 29:13) <https://register.gotowebinar.com/recording/1288004618067271439>

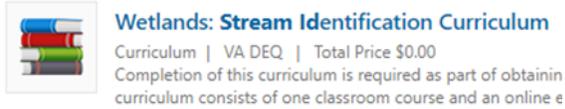
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Step 3 – Register in ELMS & Enroll in Stream ID Training

Register an account in DEQ’s Environmental Learning Management System (ELMS)

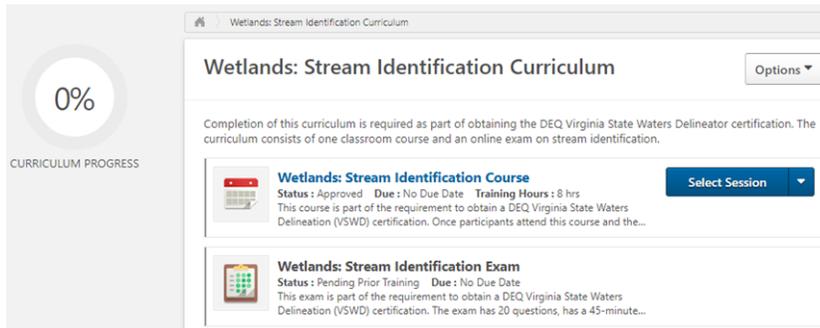
<https://vadeq.csod.com/>

Login to ELMS, search for “stream ID” and click **“Wetlands: Stream Identification Curriculum”**



Click Open Curriculum. This will display 2 items: the Stream ID course and the Stream ID exam. The exam is unlocked once the in-person course is attendance roster is completed.

Click Activate next to the course, then click Select a Session (a new window will open)



Find a session you want to enroll in and click Request.

Available

Select the session link to view the details. (1 Result)

Sessions	Locator Number	Seats Available	Waitlist	Options
Wetlands: Stream Identification Course 8/1/2023 (Tuesday) 8/1/2023 (Tuesday) 8:30 AM EDT 9:30 AM EDT Duration: 01:00 Location: Augusta County Government Center Verona, Central VA Language(s): English (US)	638	29	0	Request

One week prior to class you will receive a detailed email confirmation.

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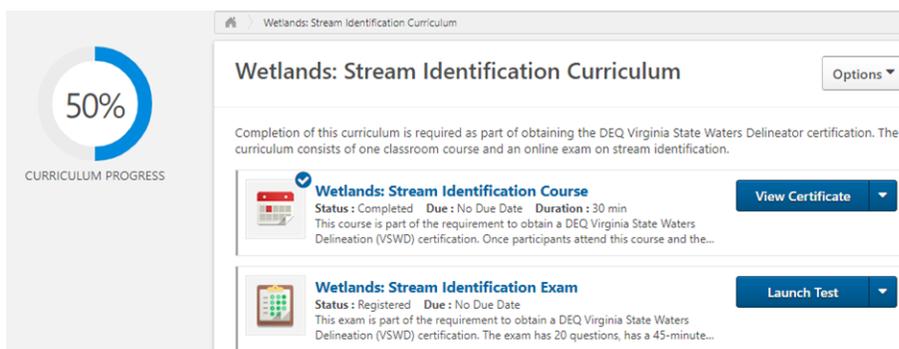
Step 4 – Complete the Wetlands: Stream Identification Exam

Once the Wetlands: Stream Identification Course roster has been completed, the exam unlocks in ELMS: <https://vadeq.csod.com/>

Login to [ELMS](#) and on your home page under Active Transcript – click Open Curriculum

My Active Transcript		
	Status	Action
Wetlands: Stream Identification Curriculum	In Progress	Open Curriculum

Next to the exam heading in the curriculum, click Activate and then click Launch Test

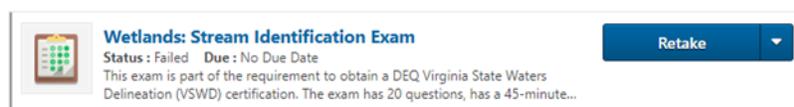


Wetlands: Stream Identification Curriculum

Completion of this curriculum is required as part of obtaining the DEQ Virginia State Waters Delineator certification. The curriculum consists of one classroom course and an online exam on stream identification.

- Wetlands: Stream Identification Course**
 Status: Completed Due: No Due Date Duration: 30 min
 This course is part of the requirement to obtain a DEQ Virginia State Waters Delineation (VSWD) certification. Once participants attend this course and the...
- Wetlands: Stream Identification Exam**
 Status: Registered Due: No Due Date
 This exam is part of the requirement to obtain a DEQ Virginia State Waters Delineation (VSWD) certification. The exam has 20 questions, has a 45-minute...

Read the test instructions and complete the exam in one sitting. It is timed, 45 minutes and requires 80% pass-rate. If you fail, you can retake it up to 3 times.



Wetlands: Stream Identification Exam
 Status: Failed Due: No Due Date
 This exam is part of the requirement to obtain a DEQ Virginia State Waters Delineation (VSWD) certification. The exam has 20 questions, has a 45-minute...

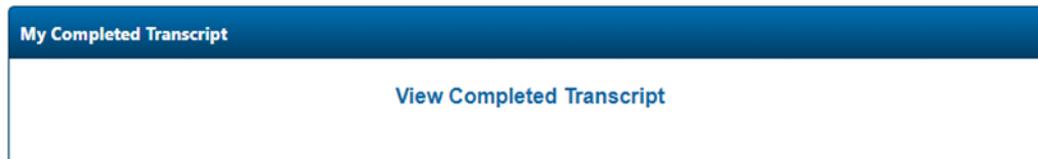
If you fail the Wetlands: Stream Identification exam three times you will need to retake the stream ID course again in order to retake the exam.

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Step 5 – Email your curriculum completion certificate

Obtain your Wetlands: Stream Identification Curriculum completion certificate from ELMS:
<https://vadeq.csod.com/>

From the ELMS Homepage, click on View Completed Transcript.



Click view certificate next to the completed curriculum



If you have entered your PWD number into CATS, email a copy of your Wetlands: Stream Identification Curriculum completion certificate to: certification@deq.virginia.gov

If you have not entered your PWD certification number into CATS, please do so (see Step 2) before emailing the completion certificate.

Once DEQ receives your completion certificate we will validate your PWD license with DPOR and issue a VSWD certification to your CATS profile.

You can login to [CATS](#) to obtain a copy of your VSWD certification and to manage the contact hour recertification requirement. CATS will automatically remind you when your VSWD certification is ready for renewal.

CATS Login Page: <https://portal.deq.virginia.gov/v2/cats>