**Company Letterhead (Optional):**

On (**date)**, an electronic Tier II Emergency and Hazardous Chemical Inventory Report for Reporting Year **( )** was submitted via the Internet e-mail to the VERC

([va-epcra@deq.virginia.gov](mailto:va-epcra@deq.virginia.gov)) from the e-mail address of **e-mail address of the sender**.

This information was submitted as required under Section 312 of the Emergency Planning and Community Right-to-Know Act of 1986 for:

**(name of facility and physical address)**.

The electronic submittal contained a total of **(# of)** chemical reports for the aforementioned facility. These chemicals are: **(Please list)**.

Our technical point of contact is: **(Please list)**

and is available should any questions or problems arise in the processing of the electronic submittal.

I understand the Tier II report submittal will be deemed complete when both the electronic report and the sign certification letter are received by the VERC.

I certify under penalty of law that I have personally examined and am familiar with the information contained in the aforementioned submission, and that based on my inquiry of those individuals responsible for obtaining the information, I believe the information submitted is true, accurate, and complete.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name and official title of owner/operator or owner/operator's authorized representative**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signature of owner/operator or owner/operator's authorized representative**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date Signed**