

Home Heating Oil Tank Monthly Checklist

ABOVEGROUND & UNDERGROUND STORAGE TANKS

- ___ Check fuel usage rate (an increase may indicate a tank or line leak). When feasible, supervise deliveries to prevent spills/overfills. Keep track of your oil consumption (note any sudden, unexplained change).

- ___ Check for water in the tank (record measurement, if taken).

- ___ Check oil/water separator (if present). Newer models are metal, older are glass (which can shatter during freezing temperatures). Drain if needed. If you are unsure, talk to your heating professional.

- ___ Look for unexplained dead or withered vegetation in area around tank.

- ___ Make sure the vent line is clear.

- ___ Make sure the fill gauge (if one is installed) is functioning.

- ___ Check the overfill whistle (if one is installed).

- ___ Check for signs of spills or overfills around the fill pipe or vent lines

- ___ Any problems with the operation of the furnace?

- ___ Check the fill cap (if damaged/missing, replace immediately, oil can overflow if too much water enters tank.)

- ___ If the tank is aboveground, check the entire tank surface (rust, dents, etc.) for damage.

- ___ If the tank is aboveground, check the tank support (is it sturdy/solid/reasonably level?).

- ___ Check all pipeline connections and bungs (if visible).

- ___ Are there any petroleum vapors in basement/crawlspace? (If vapors are present, call DEQ.)

- ___ Check sump pump or floor drain (if present), for petroleum odors or other signs of petroleum. Call DEQ immediately if oil or vapors are detected.

- ___ Look for any signs of oil (odors, sheens on water surfaces, visible puddles of oil, etc.) on property. If oil is found, notify DEQ immediately.

My Heating Repair Professional (Name & Number): _____

Note: Do not attempt to repair a tank system yourself.

My Oil Distributor (Name & Number): _____

Please Remember!

Report petroleum odors, petroleum sheens on water surfaces, or suspected problems to DEQ. Please visit DEQ's Heating Oil Tank webpage at <https://www.deq.virginia.gov/land-waste/petroleum-tanks/home-heating-oil> or call DEQ for additional information.